Course Withdraw Form

Grading Basis: All withdrawals will be noted as a W on the official transcript in the grade column. W grades will remain a permanent part of the student’s official record.

Name: _______________________________  Student ID (see DukeHub): __ __ __ __ __ __ __

Address: __________________________________________________________________________

Phone Number: ___________________  Duke Email Address: _________________________________

Course Information

Title: _________________________________

Subject Code (such as ENVIRON or EOS): __________________________

Course Number and Section (such as 593.101): __________________________

Class Number: __ __ __ __ __

4-digit code in parenthesis next to the section number

Instructor Name: _________________________________

Print legibly.

Instructor’s Approval: _________________________________  Date: ______________

Signature required.

Registrar’s Approval: _________________________________  Date: ______________

(see the NSOE Student Services office, Registrar in LSRC A108)

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Office Use Only

Date Processed: __________

Staff: __________

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