

FORM FOR CERTIFICATION MEETING
ENV PhD program, Nicholas School of the Environment

Notes to student and committee:

1. The purpose of this form is to provide to the student's PhD thesis committee information on the student's academic history and other background for the certification meeting.
2. The certification meeting is an in-person meeting of the student and the proposed thesis committee. The purpose of the certification meeting is to officially form the thesis committee. The signatures of the committee members at the end of the form indicate their willingness to serve on this committee, which minimally means advising the student on his or her research and willingness to participate in at least one annual full-committee meeting.
3. Within the ENV PhD program of the NSOE, the certification meeting also serves as an opportunity for the committee to consider whether additional coursework may be required prior to taking the preliminary (qualifying) exam and carrying out the proposed research. This is important because the ENV program has no formal coursework requirement. To allow the committee to make this decision, the student supplies coursework and relevant experience by completing this form, supplying a CV, and providing an overview of proposed research. The form of the overview of proposed research is determined by the student and the student's advisor, but typically includes a 15-20 minute broad, oral presentation, and may include brief written material distributed ahead of time.
4. Informally, within the ENV PhD program of the NSOE, students typically take advantage of the committee's presence to request feedback on their proposed area of research. The meeting typically lasts 1-2 hours. It is not meant to be an examination of the student.
5. The certification meeting must occur at least one month prior to the student's preliminary exam.

Name:

Date:

Field of research:

Proposed dissertation title:

Bachelor's Degree(s) (major(s), minor(s), certificate(s), institution, year received):

Previous Graduate Degree(s), if applicable:

Other relevant experience (e.g. publications, presentations, training, etc):

Completed undergraduate coursework relevant to PhD:

Please list major field courses first in order of most advanced course followed by less advanced courses. Add additional lines as necessary.

<u>Title:</u>	<u>Hours (credits, etc):</u>	<u>Institution:</u>

Graduate courses completed:

<u>Course & #</u>	<u>Title:</u>	<u>Hours</u>	<u>Grade</u>	<u>Professor</u>	<u>Institution</u>

Proposed additional graduate courses:

<u>Course & #:</u>	<u>Title:</u>	<u>Area:</u>	<u>Sem. Hours:</u>

Proposed Date of Preliminary Examination: (e.g., Spring 2099)

Supervisory Committee

_____ (Chairman)

Signature of Director of Graduate Studies:

Date:
