

REQUEST FOR CURRICULAR PRACTICAL TRAINING

(Select on option below and complete the required documentation. Bring signed form and any supporting documents to Cynthia Peters, Assistant Dean, Student Services, A101 LSRC.)

A. Condition: Completing work begun during the summer as part of an internship:

I, _____ Student ID # _____
(print legal name)

wish to use Curricular Practical Training (CPT) to allow me to pursue part-time employment with my summer employer from August 15 through October 31 in order to complete work begun while pursuing a summer internship. I am enrolled full-time in the Nicholas School of the Environment during this time. I affirm that the employment is directly related to my summer internship and is supported by my summer employer. *(The letter of employment must contain specific starting and ending dates (not a range), the physical worksite address, name of supervisor and his/her contact information, salary, and a brief description of the employment. Attach supporting letter on letterhead.)*

I acknowledge that by pursuing CPT for the purpose of completing work begun in the summer, my eligibility for Optional Practical Training (OPT) could be at risk. Should I choose to seek OPT upon graduation, I accept responsibility for any challenges I may encounter in obtaining OPT as well as any difficulties that may arise in applying for an H1B visa.

I acknowledge that I am still required to complete my degree work on-time and that delaying completion of my degree, especially as a result of outside employment, could have a negative effect on my visa status. I also understand that I will not be eligible for additional financial aid.

I request permission to enroll in ENVIRON 893 in order to demonstrate the required academic credit necessary for CPT and understand that the credit awarded for this course (1 credit) will not count in the total of credits required for degree completion (48 credit minimum).

Signed:

Signature

Date

B. Condition: Completing work directly related to my Master's Project:

I, _____ Student ID # _____
(print legal name)

wish to use Curricular Practical Training (CPT) to allow me to pursue part-time employment during the academic semester while I am enrolled full-time in the Nicholas School of the Environment. I affirm that the employment is directly related to my Master's Project and is supported by my MP advisor (see below).

I acknowledge that by pursuing CPT for the purpose of completing work in support of my MP, my eligibility for Optional Practical Training (OPT) could be at risk. Should I choose to seek Optional Practical Training (OPT) upon graduation, I accept responsibility for any challenges I may encounter in obtaining OPT as well as any difficulties that may arise in obtaining an H1B visa.

I acknowledge that I am still required to complete my degree work on-time and that delaying completion of my degree, especially as a result of outside employment, could have a negative effect on my visa status.

I acknowledge that delaying my graduation could affect my ability to obtain OPT. I also understand that I will not be eligible for additional financial aid.

I will be enrolled in the appropriate section of ENVIRON 899 associated with my MP advisor in order to meet the requirement of receiving academic credit for CPT.

I understand that I must review and sign this statement each semester during which I wish to utilize CPT.

Signed:

Signature

Date

Faculty support:

I, _____ support this student's
(print full name)
request to use CPT to continue to do work related to their MP during the current semester.

Signed:

Signature

Date